

Re-Accredited with “A” Grade by NAAC
N.T.S.S.SHRI SHANKAR ARTS AND COMMERCE COLLEGE
NAVALGUND-582208
INTERNAL QUALITY ASSURANCE CELL (IQAC)
FIRST MEETING NOTICE

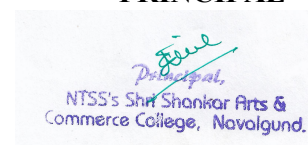
Date: 23-06-2011

The members of the IQAC are hereby informed to attend the meeting to be held on 28-06-2011 at 2.30 PM in staff room to discuss the following matters:

AGENDA OF THE MEETING

1. To chalk out the plan of action 2011-2012
2. To discuss the Calendar of Events
3. To discuss the Curricular & Co-Curricular activities
4. To discuss the activities of Sports, NCC, NSS, Scouts & Guides activities
5. To discuss the university examination results of various classes
6. Any other subject with the permission of Chair

PRINCIPAL



TO,

Prof. S.K. Dotikal	:	Chairman
Prof. G.S. Palled	:	NAAC Coordinator
Prof. C.B. Pujeri	:	IQAC Coordinator
Prof. S.S.Pattanashetti	:	Member
Prof. V.V. Hiremath	:	Member
Prof. P.G. Hiremath	:	Member
Prof. M.Y. Bulagannavar	:	Member
Dr. Sheela. M. Tubachi	:	Member
Shri. A.N. Shivasimpiger	:	Administrative Staff
Shri. A.S. Kalal	:	Administrative Staff
Shri. Mahesh Kurtkoti	:	Technical Staff
Miss. Pallavi Pujar	:	Student Representative
Mr. Venkatesh Hebasur	:	Student Representative
Dr. B.C. Pujar	:	Management Representative
Shri. R.N. Dharwad	:	Management Representative
Shri. K.N. Gaddi	:	Alumni Representative
Shri. ShankarPatil. M.Koppa	:	Alumni Representative
Shri. A.S. Bagi	:	Community Representative
Shri. S.M. Pattanashetti	:	Community Representative
Dr. Jabannavar B.M.	:	External Expert

FIRST MEETING PROCEEDINGS AND RESOLUTIONS

Date: 28-06-2011

First meeting of the IQAC members convened on 28-06-2011 in the staff room to discuss the activities for the academic year 2011-2012, at 2.30 pm.

Following members were present:

Prof. S.K. Dotikal	:	Chairman
Prof. G.S. Palled	:	NAAC Coordinator
Prof. C.B. Pujeri	:	IQAC Coordinator
Prof. V.V. Hiremath	:	Member
Prof. P.G. Hiremath	:	Member
Prof. M.Y. Bulagannavar	:	Member
Dr. Sheela. M. Tubachi	:	Member
Shri A.N. Shivasimpiger	:	Administrative Staff
Shri. A.S. Kalal	:	Administrative Staff
Shri Mahesh Kurtkoti	:	Technical Staff
Miss Pallavi Pujar	:	Student Representative
Mr. Venkatesh Hebasur	:	Student Representative
Dr. B.C. Pujar	:	Management Representative
Shri R.N. Dharwad	:	Management Representative
Shri K.N. Gaddi	:	Alumni Representative
Shri ShankarPatil. M.Koppa	:	Alumni Representative
Shri A.S. Bagi	:	Community Representative
Shri S.M. Pattanashetti	:	Community Representative
Dr. Jabannavar	:	External Expert

Initially IQAC Coordinator Prof. C.B. Pujeri welcomed Chair person and all the members of the committee.

PROCEEDINGS & RESOLUTIONS OF FIRST IQAC MEETING

- Agenda 1 : To chalk out the Plan of Action for the year 2011-2012
- Proceedings : The Plan of Actions prepared by NAAC Coordinator Prof. G.S. Palled and it was placed before the Committee. The members discussed in detail and approved it. The members also requested Principal for improvising infra facilities to students as well as to faculty.
- Agenda 2 : To discuss the Calendar of Events for 2011-2012
- Proceedings 2 : Calendar of Events for 2011-2012 submitted by the coordinator was discussed Threadbare and members suggested for improvising Teaching, Learning and Extension Activities.
- Agenda 3 : To discuss Curricular & Co curricular activities
- Proceeding 3 : After a thorough discussion, the curricular & co curricular activities are approved by the committee members. The members of IQAC suggested the Faculty to take up research activities to upgrade the knowledge and also suggested to organize National / State Level Seminars/Workshops on higher Education scenario in the country. Along with these, members also suggested to provide information and training to students in various career opportunities and Strengthen Career Guidance Cell of the college.
- Agenda 4 : To discuss the activities of Sports, NCC, NSS, Scouts & Guides etc.
- Proceedings 4 : Activities list received by IQAC members with respective heads of Sports, NCC, NSS, Scouts & Guides, the members discussed them properly & suggested the Concerned faculty to take up activities with the involvement of all students. Members also suggested taking up extension activities in rural areas.
- Congratulated Miss. Thaisinbanu Nadaf (student) who attended NSS Republic Day Pared Camp held at New-Delhi from 1st January 2012 to 31st January 2012
- Agenda 5 : To discuss the university examination results of various class of 2010-2011
- Proceeding 5 : The report of analysis of result received by IQAC with respective departments and discussed threadbare. The members about even semester for April/May 2011 results expressed satisfaction over the performance of students. Members also discussed about time table, work distribution and teaching plans in their Respective subjects and suggested concerned faulty to submit them well in Time scheduled.

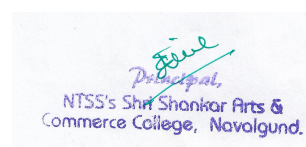
FOLLOWING RESOLUTIONS WERE ALSO PASSED

- Resolution 1 : “Resolved that all the department heads submit the teaching plan, time, work Distribution for the academic year 2011-2012 on or before 5th July 2011 & same is to be recorded in respective work diaries”
- Resolution 2 : “Resolved to lay stress on the conduct of seminars by faculty on concerned topics in their respective subjects from time to time as per the Annual Schedule”
- Resolution 3 : “Resolved that all the members of the department should submit a list of books in their respective subjects so as to enable to purchase the books immediately”
- Resolution 4 : “Resolved that all faculty members should spare their services for conducting Remedial Classes in their respective subjects as per time table and coach the students maximum as need”
- Resolution 5 ; “Resolved that RAR already submitted by the college, each member should help Coordinator of IQAC & NAAC & their designated members in documentation of Various information”.
- Resolution 6 : “Resolved that meritorious students be felicitated”
- Resolution 7 : “Resolved that as per the calendar of events the activities for 2011-2012 be Conducted”
- Resolution 8 : “Resolved that the department of commerce expressed its fullest satisfaction on the result of students in the examination of Karnatak University Dharwad in April/May 2011 & the same is to be kept in mind in the ensuing year”.

Above all resolutions were passed by the members of IQAC unanimously.

- Agenda 6 : Any other subject with permission of Chair.
Prof. S.S. Pattanashetti, IQAC member viewed that IQAC as per the Recommendation of NAAC Peer Team and proposed that the college should take those suggestions seriously and work to its best to achieve the targets. He was also happy that our college has already initiated the process of implementation of NAAC Peer Team recommendations. Prof. V.V. Hiremath Pointed out that issues which need further efforts should be identified at an early date.

PRINCIPAL



Principal,
NTSS's Sha Shankar Arts &
Commerce College, Navalgund.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

II Meeting Notice

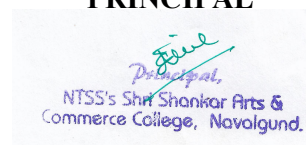
Date: 04-01-2012

The members of IQAC & Heads of all departments are hereby informed to attend the meeting to be held on 10-01-2012 at 2.30 pm in staff room to discuss the following matters:

AGENDA OF THE MEETING

1. To read & confirm of the previous meeting held on 28-06-2011
2. To discuss library activities
3. To discuss about Remedial Classes
4. To discuss grievances of students
5. Any other matter with permission of Chair

PRINCIPAL



TO,

- Prof. S.K. Dotikal : Chairman
- Prof. G.S. Palled : NAAC Coordinator
- Prof. C.B. Pujeri : IQAC Coordinator
- Prof. S.S.Pattanashetti : Member
- Prof. V.V. Hiremath : Member
- Prof. P.G. Hiremath : Member
- Prof. M.Y. Bulagannavar : Member
- Dr. Sheela. M. Tubachi : Member
- Shri A.N. Shivasimpiger : Administrative Staff
- Shri. A.S. Kalal : Administrative Staff
- Shri Mahesh Kurtkoti : Technical Staff
- Miss Pallavi Pujar : Student Representative
- Mr. Venkatesh Hebasur : Student Representative
- Dr. B.C. Pujar : Management Representative
- Shri R.N. Dharwad : Management Representative
- Shri K.N. Gaddi : Alumni Representative
- Shri ShankarPatil. M.Koppa : Alumni Representative
- Shri A.S. Bagi : Community Representative
- Shri S.M. Pattanashetti : Community Representative
- Dr. Jabannavar : External Expert

PROCEEDINGS & RESOLUTIONS OF IQAC II Meeting

Second meeting of the IQAC members & Department heads convened on 10-01-2012 in the staff room at 2-30 PM & following matters will discussed with presence of following members:

- Prof.S.K. Dotikal : Chairman
- Prof. G.S. Palled : NAAC Coordinator
- Prof. C.B. Pujeri : IQAC Coordinator
- Prof. S.S. Pattanashetti : Member
- V.V. Hiremath : Member
- Prof. P.G. Hiremath : Member
- Prof. M.Y. Bulagannavar : Member
- Dr. Sheela. M. Tubachi : Member
- Shri A.N. Shivasimpiger : Administrative Staff
- Shri. A.S. Kalal : Administrative Staff
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- Miss Pallavi Pujar : Student Representative
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- Shri ShankarPatil. M.Koppa : Alumni Representative
- Shri A.S. Bagi : Community Representative
- Shri S.M. Pattanashetti : Community Representative
- Dr. Jabannavar : External Expert

Initially IQAC Coordinator Prof. C.B. Pujeri welcomed Chair person and all members of the committee & all department heads. Proceedings & Resolutions of the meeting are as follows:

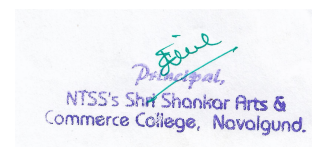
Agenda 1 : Read & confirm minutes of the previous meeting

Proceeding 1 : The minutes of the previous meeting were read & confirmed

Agenda 2 : Discussion about library activities

- Proceeding 2 : Members of staff should submit a list of text books and reference books in their respective subjects so as enable to purchase books if needed. All library activities are observed by the committee
- Agenda 3 : To discuss about Remedial Classes
- Proceeding 3 : Remedial classes for SC, ST students as well slow learners discussed. Resolved that all staff members should spare their services for conducting Remedial classes for students in their respective subjects as per the time table and coach the student's need base.
- Agenda 4 : To discuss Grievances of students
- Proceeding 4 : Students Grievances Cell was formed to manage the grievances of student's i.e. Drinking water facility, availability of books, class room cleanliness, and toilet facility etc. are discussed and necessary steps also followed to avoid grievances as much as possible.
- Agenda 5 : Any other matter with the permission of Chair
- Proceeding 5 : Prof. G.S. Palled, NAAC coordinator expressed in the meeting the conduct of Seminars, Group Discussions, Dramas, Cultural & Sports activities, sending of Progress reports of the students to their parents. Personality Development of the students is need of the hour. Resolved that all staff members must give more scope for personality Development Programs through special lecture and Career Guidance Programs.
- Meeting was concluded with vote of thanks by Prof. V.V. Hiremath.

PRINCIPAL



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

III Meeting Notice

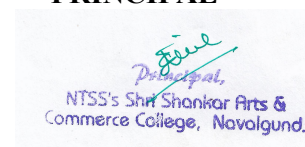
Date: 07-04-2012

A meeting of the IQAC members, All Heads of departments & menial staff are hereby informed to attend the meeting to be held on 10-04-2012 in the library at 2-30 PM to review the following subjects:

- To read the minutes of the previous meeting
- To review the Curricular & Co-Curricular activities
- To review the Seminars & Workshops
- To review the activities conducted by the college for the year 2011-2012
- To discuss AQAR to be submit by coordinator for approval and sending it to NAAC office Bangalore
- To review the grievances of students
- Any other subject

All are requested to attend the meeting and make it grand success.

PRINCIPAL



TO,

- Prof. S.K. Dotikal : Chairman
- Prof. G.S. Palled : NAAC Coordinator
- Prof. C.B. Pujeri : IQAC Coordinator
- Prof.S.S.Pattanashetti : Member
- Prof. V.V. Hiremath : Member
- Prof. P.G. Hiremath : Member
- Prof. M.Y. Bulagannavar : Member
- Dr. Sheela. M. Tubachi : Member
- Shri A.N. Shivasimpiger : Administrative Staff
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- Mr. Venkatesh Hebasur : Student Representative
- Dr. B.C. Pujar : Management Representative
- Shri R.N. Dharwad : Management Representative
- Shri K.N. Gaddi : Alumni Representative
- Shri ShankarPatil. Munenkoppa: Alumni Representative
- Shri A.S. Bagi : Community Representative
- Shri S.M. Pattanashetti : Community Representative
- Dr. Jabannavar : External Expert

PROCEEDINGS AND RESOLUTIONS OF IQAC THIRD MEETING

Third meeting of the IQAC members & Departmental heads & Menial staff convened on 10-04-2012 at 2-30 PM in the library & following matters will discussed with presence of following members :

- Prof.S.K. Dotikal : Chairman
- Prof. G.S. Palled : NAAC Coordinator
- Prof. C.B. Pujeri : IQAC Coordinator
- Prof. S.S. Pattanashetti : Member
- Prof .V.V. Hiremath : Member
- Prof. P.G. Hiremath : Member
- Prof. M.Y. Bulagannavar : Member
- Dr. Sheela. M. Tubachi : Member
- Shri A.N. Shivasimpiger : Administrative Staff
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- Shri ShankarPatil. M.Kopp : Alumni Representative
- Shri A.S. Bagi : Community Representative
- Shri S.M. Pattanashetti : Community Representative
- Dr. Jabannavar : External Expert

At the outset IQAC coordinator Prof. C.B. Pujeri welcomed Chair person, members, all departmental heads & menial staff, after that agenda items are taken for discussion:

- Agenda 1 : To read & confirm minutes of the previous meeting
- Proceeding 1 : Minutes of previous meeting are read & confirmed
- Agenda 2 : To review the Curricular & Co curricular activities
- Proceeding 2 : The members reviewed the curricular and co curricular activities carried by the College during the academic year 2011-2012. Members reviewed the records of placement and appreciated the efforts made by

the college employment Information and Guidance cell in providing training and placement facilities to the job aspirants

- Reports on workshops, debate competition, Elocution, Essay Competition & Quiz competition as a part of co curricular and extracurricular activities,
- Appreciated & felt happy about our faculty for having been participated & presented papers in International level, national level & state level seminars, workshops & conferences,
- Expressed more satisfaction about NSS community services like Tree Plantation, City Cleaning and Awareness Programs etc.
- Expressed more satisfaction about NCC cadets for having passed B Certificates & C Certificates examination,
- Congratulated our students for having participation in Youth Festival.

Agenda 3 : To review the Seminars & Workshops

Proceeding 3 : Members reviewed the report on seminars & workshops organized by the Different departments of college in order to motivate the students to take Participation for improving their Personality Development & Communication Skill.

Agenda 4 : To review the activities conducted by the college during the year 2011-2012

Proceeding 4 : Expressed satisfaction about pursuing Research Work of faculty & students Members appreciated the efforts made by the faculty in undertaking Employability among students

- Congratulated our students for participated in sports and cultural activities
- Congratulated Mr. Firozakhana. M. Hashimanavar (Student Sports section) who attended 14th All India University National Level Integration Camp on 24th Dec, 2011,
- Congratulated Mr. R.N. Belavatagi (student sports section) who attended National Level Integration Camp on 2012
- Congratulated Miss. Thaisinbanu Nadaf (Student of NSS Unit) who attended NSS Pre-Republic Day Parade Camp at New Delhi from 01-01-2011 to 31-01-2011 and attended Indian Youth Delegation to China

on 12-07-2012 and she get NSS Best Volunteer State award and Dr. D.C. Pavate NSS Best Volunteer Award.

- Agenda 5 : To discuss about AQAR submission
Proceeding 5 : The AQAR to be submit by NAAC coordinator Prof. G.S. Palled was discussed Threadbare & approved submit to NAAC Office Bangalore
- Agenda 6 : To review the grievances of students
Proceeding 6 : The committee members reviewed the Redressal Cell Format and students' feedback on faculty and brought to the notice of Principal requesting him to suggest concerned faculty.

The meeting was concluded with vote of thanks by Prof. S.B. Yallur,

PRINCIPAL

